



**W**elcome to the Summer Term 2018 NQT Induction News Newsletter. We have many changes to our usual format with exciting dates for your diaries, as well as information about our new online system, which I hope will help to improve the way we work.



### **End of Year Award Celebration Event**

It is almost that time again when we host our NQT End of Year Awards Ceremony for all NQTs who have completed their induction year this year. This event is a **FREE** event and all are welcome. The event will take place on **Thursday 12<sup>th</sup> July 2018** at the **Council House from 5.30pm – 8.00pm**. At this event all NQTs will receive a small token from us to say thank you for all their hard work and dedication in our schools and academies.

### **Teaching Regulation Agency**

The Teaching Regulation Agency is an executive agency for the Department for Education and was formerly known as the National College for Teaching and Leadership (NCTL).



**Teaching  
Agency**

The Agency also acts on behalf of the Secretary of State as the competent authority for teaching in England. This role included the recognition of the professional status of teachers from outside England. This includes the award of QTS to fully qualified teachers from the EEA, under EU Directive 2005/36/EC, fully qualified teachers from Australia, New Zealand, Canada, the USA and teachers trained within other parts of United Kingdom.

### **NQT MANAGER online system**



We will be introducing a new online system to manage the NQT's induction Programme from September 2018 called **NQT MANAGER**. This is a completely online system, which allows you to complete the entire induction process online. It will allow you to register your NQTs and complete assessments via the internet, you will no longer be required to complete paper registrations and assessments forms.

Access to NQT Manager will be via a secure username and password portal and all data is secure and compliant with the new GDPR regulations. Everything you need will be online in one place. In addition to accessing your NQTs assessments, you will have access to documents such as guidance notes and useful links.

For further details on this system contact me on [mavis.bartley@nottinghamcity.gov.uk](mailto:mavis.bartley@nottinghamcity.gov.uk) or 0115 8765039.

## NQT Progress

If it becomes apparent that your NQT is not making satisfactory progress at any stage during their induction, please contact me immediately.



There are many strategies, additional monitoring and support that can be put in place to help during the induction process. This action must not be delayed until a formal assessment meeting has taken place. It is important that you inform your NQT of the situation and make them aware of where they need to improve their practice, whilst giving them every opportunity to raise their performance. For further information and support, please contact me.



## The Essential Guide to Induction

This event is a **FREE** event for all NQTs who will be starting the induction programme in September 2018. The event takes place on **Wednesday 26<sup>th</sup> September 2018 at the Council House**, from **2.30pm – 4.30pm**.

At the event you will be able to meet the Appropriate Body team, learn more about what we offer and how NQTs can access the services we provide as well as network and learn more about what the induction programme is about.

There will be a demonstration of our new online system, which NQTs will be required to use to complete their sections of assessments. To reserve a place to this event, please [click here](#)

## Induction Tutor/Mentor Training Course

We will be hosting a training session for all new induction tutors/mentors on **Wednesday 10<sup>th</sup> October 2018** at Loxley House. We will be demonstrating how to use the new online system NQT manager as well as giving you top tips on completing assessments and ways you can improve your support to your NQT and much more. Places are limited but if you would like to reserve a place, please contact me on [mavis.bartley@nottinghamcity.gov.uk](mailto:mavis.bartley@nottinghamcity.gov.uk)



## NQT Training Courses

This year we are piloting a new concept regarding the NQT training programme. As we pride ourselves on ensuring the courses we provide are up to date and suitable for all.

We have decided to incorporate the NQT training programme into the Primary Teaching and Learning training programme, which is [available here](#). Giving NQTs the opportunity to train alongside experienced colleagues, with a focus on year-group-specific subject knowledge. We will

however, still run some courses and this year we will be facilitating a course on 'Behaviour Management in the Classroom'. For further details on NQT courses, please visit our [website](#).



### **Assessment Deadlines**

It is almost that time again for you to submit your NQTs assessment. As the deadline dates for submission is close to the end of term, can you please ensure you submit your assessments by the date highlighted below. You can however, submit assessments at least 10 days prior to the deadline date.

Failure to submit assessments by time may result in the assessment being verified at the Autumn Term verification panel meeting in December. If you have any difficulties in meeting the deadline date, please let me know immediately.

The deadline dates for assessments are as follows.

- Summer Term – **Friday 29<sup>th</sup> June 2018**
- Autumn Term – Friday 14<sup>th</sup> December 2018
- Spring Term – Friday 28<sup>th</sup> March 2019

#### **Contact:**

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