



NST Newsletter: Monday 13th September 2021

This week's newsletter features the following items:

- Admission Contacts for Schools (**1 document attached**)
- Autumn Term Network Meetings
- NST School Business Leaders Network Autumn Meeting
- Local Authority Maths Network Meetings
- Safeguarding Training – Autumn Term Events
- GDPR Update – Health Checks and DPO Training Reminder
- Free Training Session through ABLE for NST SBMs
- Reading Progress App in Microsoft Teams – free training delivered by Our Learning Cloud
- Youth MHFA Training
- Career related learning for school leaders and teachers in D2N2 area primary schools (**1 email attached**)
- Choices and Consequences Open Evening
- Training on the EYFS Curriculum from Early Education
- Interactive Book Readings by Amanda Stephenson
- Oak National Academy September Newsletter

Admission Contacts for Schools

Pete McConnochie (Head of the LA's Access to Learning Service) has sent us the attached contact guide for Headteachers and school staff (not to be shared with parents). A flowchart for parents is being developed and will be circulated in due course.

The new school admissions code and new process in place within the admission team means that new applications received from September 2021 will be considered and a decision issued within 10 school days (and no later than 15 school days) which is half the time of previous decisions. This should support with timeliness of offers and admission moving forward.

Autumn Term Network Meetings

The following autumn term Subject Leader Network meetings are now available to book (dates for Phonics and Performing Arts added this week). Click on the links below to visit our Eventbrite page:

- [Inclusion Network SENCO Surgery – Wednesday 15th September, 3.30pm to 5.00pm](#)
- [Art Network – Wednesday 22nd September, 3.30pm to 5.30pm](#)
- [Forest Schools and Outdoor Learning Network – Thursday 30th September, 4.00pm to 5.30pm](#)
- [PSHE Network – Monday 4th October, 4.00pm to 5.30pm](#)

- [Music Network – Wednesday 6th October, 4.00pm to 5.30pm](#)
- [RE Network – Monday 11th October, 1.00pm to 4.00pm](#)
- [Diversity Network – Tuesday 12th October, 2.00pm to 4.00pm](#)
- [English Network – Wednesday 3rd November, 1.15pm to 4.00pm](#)
- [Performing Arts Network – Monday 1st November, 4.00pm to 5.30pm](#)
- [Phonics Network – Thursday 4th November, 4.00pm to 5.30pm](#)
- [Assessment Leads Network – Friday 5th November, 1.30pm to 3.30pm](#)
- [Design and Technology Network – Friday 5th November, 2.30pm to 4.30pm](#)
- [ICT Network – Wednesday 10th November, 4.00pm to 5.30pm](#)
- [Early Years Network – Thursday 18th November, 4.00pm to 5.30pm](#)
- [Inclusion Network – Wednesday 1st December, 3.30pm to 5.00pm](#)

Further meeting dates will be added over the following weeks once details are finalised; email [Emily](#) if you have any queries.

NST School Business Leaders Network Autumn Meeting

This meeting will take place on Tuesday 14th September, 10.00am to 12.00pm, online via Teams. This session will focus on **income generation for your school** and will be led by Justin Smith (an income generation specialist), who will go through some exercises to get you ready to start creating your fundraising plan. NST will fund a handful of schools to then work with Justin to create an 'Income Generation Road Map'. To attend this meeting, receive the agenda or to ask questions please email frances.rowland@nottinghamschoolstrust.org.uk

Local Authority Maths Network Meetings

The NST will continue to find staff from our schools to attend the LA's Maths Network meetings, delivered by Jane Gill. There are two meetings taking place during the autumn term, on 7th October and 3rd December. For further details or to book please visit this link: [Primary Teaching and Learning Events | Eventbrite](#)

Safeguarding Training – Autumn Term Events

The following sessions are being run by the NST this term. Click on the links below to book:

- [DSL Part 1 Training – Friday 24th September, 9.00am to 3.30pm](#) (note – this is a change of date, from 15/09)
- [DSL Part 2 Training – Friday 1st October, 9.00am to 3.30pm](#) (note – this is a change of date, from 24/09)
- [DSL Train the Trainer – Tuesday 28th September, 9.30am to 3.30pm](#)
- [How to make a strong MARF Referral – Wednesday 13th October, 3.00pm to 5.00pm](#)
- [Cluster Safeguarding Surgery Session* – Tuesday 16th November, 4.00pm to 5.30pm](#)
- [DSL Update Training – Thursday 25th November, 1.15pm to 3.00pm](#)

**Our Cluster Safeguarding Surgery Sessions are a new termly meeting for NST DSLs to come together and work in their clusters to raise any issues, share concerns, and to receive some group supervision.*

Our updated Safeguarding Training Programme is available to view on the NST website here (password – NST2017): <http://www.nottinghamschoolstrust.org.uk/nst-policies/> (scroll down to the section on 'safeguarding').

GDPR Update

GDPR Health Checks for 2020-21

Thank you to all the DPOs who have completed and returned their GDPR health checks. This should give you peace of mind that you have a process in place when you get approached with an FOI, SAR or data breach. It also embeds GDPR into your school's culture, which is something the ICO look for if they need to inspect schools. For those of you who have not completed yours yet, we urge you to do so as soon as possible. The template is available on the NST Portal, as is the ADPO allocation sheet, which you can find here (password – NST2017):

<http://www.nottinghamschoolstrust.org.uk/nst-policies/portal/gdpr-2/>

Feel free to ask your ADPO for support, or contact [Frances](#) – they are here to help.

GDPR DPO Training Reminder

We have a face-to-face DPO training session on 23rd November, 9.00am to 11.00am, at the Nottingham Nursery School and Training Centre. DPOs should have received an invitation from Frances via Outlook (if you accepted it, the appointment will have dropped into your Outlook calendar). Please email [Frances](#) if you need the invite to be re-sent to you.

Free Training Session through ABLE for NST SBMs

ABLE Masterclass 05 October 2021: How to Build an Effective & Efficient Office Team

This class will include:

- Evaluate and review the structure and functions of your office team.
- Create a framework for line management, delegation, monitoring performance and providing feedback.
- Develop effective systems, processes and working practices to support efficiency and teamwork.
- Learn how to manage individual personalities and motivations within the team.
- Identify ways to build the capacity of the team.
- Create a plan to move forward and support improvement.
- Have the confidence to implement change.

This is a virtual training session. Find out more and book your session here and you will be sent a link: <https://ablepro.info/conferences/>.

Reading Progress App in Microsoft Teams – free training delivered by Our Learning Cloud

Natasha Epton (who provided our Teams inline training programmes last year) has let us know of a free training event that she is running, on the application 'Reading Progress'.

This is a completely free app within Microsoft Teams, and can be used to save hours of time when assessing children's decoding in reading.

The training is taking place on Monday 20th September, 3.45pm to 4.30pm. Sign up here: <https://www.eventbrite.co.uk/e/reading-progress-in-teams-tickets-169939616969?aff=Email>

Youth MHFA Training

The Local Authority are running some further Youth MHFA training sessions this year. The NST will be covering the cost of the course materials so staff from NST schools are able to attend at no cost. Here are the details:

Youth MHFA Awareness Half Day online course

This introductory three-hour session raises awareness of young people's mental health, covering issues such as depression and anxiety as well as the skills to support young people with these. Provisional dates online: 1st Dec 9.30am, 11th Jan 1pm, 12th May 9.30am

Youth Mental Health First Aid online course

This is the online version of the full course is made up of 4 live sessions built around a Youth Mental Health First Aid action plan with self-learning activities in-between. Individual learning is based on a combination of videos, workbook activities and reading to be done at your own pace in advance of each live session. The live sessions cover Mental Health, Depression and Anxiety, Suicide and Psychosis, Self-harm and Eating Disorders. They also consider risk and protective factors as well as stigma and discrimination. Provisional dates online starting at 3pm: 8th, 11th, 15th, 18th Nov and 21st, 24th, 28th, 31st March

Booking forms for these courses are available on the NST website here (password – NST2017):

<http://www.nottingham-school-trust.org.uk/2020-21-programmes-and-opportunities/>

Completed booking forms should be returned to karen.smith2@nottinghamcity.gov.uk.

Career related learning for school leaders and teachers in D2N2 area primary schools

Please see the attached email which contains links to all 4 webinar recordings and slides in the D2N2 Career Related Learning series, for school leaders and teachers in primary schools.

Choices and Consequences Open Evening

Join us on Wednesday 15th September 4-6pm to find out more about Choices and Consequences on our open evening. This award-winning anti-knife crime prevention workshop for key stage 2 upwards, is specifically aimed at young people who are unlikely to have considered carrying a knife. Working in partnership with the Ben Kinsella Trust, Choices and Consequences is proven to encourage positive behaviours and attitudes against carrying knives. Hear from Pat Green, CEO of the Ben Kinsella Trust, find out more about our upcoming developments and additional resources, and explore the exhibition with members of our team.

For more information about Choices & Consequences visit
<https://www.nationaljusticemuseum.org.uk/museum/learning/choices-and-consequences>

To book on the open evening contact Joanne Ayris (Learning Officer) on
Joanne.Ayris@nationaljusticemuseum.org.uk

Training on the EYFS Curriculum from Early Education

Mary Prest has let us know about the following online course that's coming up from Early Education, which may be of interest to you:

The EYFS Curriculum: principles, purposes and practice (Julie Fisher)

Date – Monday 11th October

Cost – £40.00

Link – [The EYFS curriculum: principles, purposes, and practice | Early Education \(early-education.org.uk\)](https://www.nationaljusticemuseum.org.uk/learning/early-education/eyfs-curriculum-principles-purposes-and-practice)

Interactive Book Readings by Amanda Stephenson

We have been contacted by Amanda Stephenson, teacher at Dovecote Primary School, who has written a book for children about her sausage dog Frank, and hopes to visit schools to read the book in an interactive way to raise money for charity (mainly supporting education initiatives in Africa and Sri Lanka).

Visit Amanda's website to find out more: www.dancinginpuddles.org

Oak National Academy September Newsletter

View Oak National Academy's latest online newsletter [here](#).