



### **NST Newsletter: Monday 30<sup>th</sup> June 2025**

This week's newsletter features the following items:

- Updates to NST email circulation lists – your help required please **(1 attachment)**
- NST Inclusion Challenge Discussion – Thursday 17<sup>th</sup> July **(1 attachment)**
- Dovecote Seeking Part Time Attendance Officer / Administrator Support
- Hot Meals and Homework Programme by Akshaya Patra
- Free Briefing on Government Free Childcare and Early Education Entitlements
- Citizens Advice Nottingham – Advice First Aid Courses
- Summer Term Subject Leader Network Meetings

#### **Updates to NST email circulation lists – your help required please**

Emily is looking to update the email circulation lists we use to let staff know about Subject Leader Network meetings, other CPD/training opportunities and useful information.

To help us avoid spamming people with emails that may no longer be relevant to their roles, please would it be possible for you to complete the attached document and email it back to [Emily](#)? Thank you very much for your help with this!

#### **NST Inclusion Challenge Discussion – Thursday 17<sup>th</sup> July**

Two weeks ago we featured information about a session for NST schools and LA colleagues to come together to discuss SEND and work collaboratively to support inclusive practices within our settings. The agenda for this meeting has now been finalised and a copy is attached, which explains what will be covered and the pre-reads that will be circulated.

One place per school is available, for either the Headteacher or SENCO to attend, and places can be booked here: <https://www.universe.com/events/send-challenges-workshop-tickets-T9D4P3>

If you have any questions about this session then please get in touch with [Emily](#).



### **Dovecote Seeking Part Time Attendance Officer / Administrator Support**

Dovecote Primary School are seeking an Attendance Officer / Administrator, to work at the school one day per week. Do you have any staff at your school who work part time but would like to work an extra day? Please get in touch with Ruth Guy-Clark at [headteacher@dovecote.nottingham.sch.uk](mailto:headteacher@dovecote.nottingham.sch.uk)

### **Hot Meals and Homework Programme by Akshaya Patra**

At our Pupil Premium Spotlight Session on Friday, we discussed the Hot Meals and Homework after-school programme, which provided nutritious meals and education support to disadvantaged children.

Visit the Akshaya Patra website to find out more: <https://akshayapatra.org.uk/hotmeals-and-homework/>

Please could you pass this link onto your Pupil Premium leads? Thank you!

### **Free Briefing on Government Free Childcare and Early Education Entitlements**

Do you work with families with children aged 0-5 years?

Join us for a free, 1 hour briefing on the government's free childcare and early education entitlements and find out how families can access this in Nottingham

- Thursday 10<sup>th</sup> July 2025
- The Council House
- 8am and 12pm.

These briefings are free to attend and to book a place, please email which session you would like to attend to [Katherine.crossley@nottinghamcity.gov.uk](mailto:Katherine.crossley@nottinghamcity.gov.uk) before Monday 7<sup>th</sup> July 2025.

Please share this invitation with any professional working with families with children under the age of 5 in Nottingham City that you feel would benefit.

[Poster.pdf](#)



### **Citizens Advice Nottingham – Advice First Aid Courses**

We would like to offer Nottingham City organisations, groups and charities the opportunity to partner with us to make information and advice as accessible as possible to the people in our local community.

The project is called Advice First Aid. Following a pilot at the start of the year, we have now secured additional funding and we are running a number of free courses up to April 2026.

### **So what is Advice First Aid?**

Advice First Aid aims to ensure that as many people as possible in our local community have access to the support, information and advice that they need, when they need it. You can join us in this aim by enrolling your frontline staff and volunteers on one of our free, three-hour Advice First Aid Courses.

Once trained, Advice First Aiders will be able to:

- Identify the advice needs of members of the public
- Support people, where possible, to find the information they need in order to deal with their problem themselves
- Give guidance on how to access further support from Citizens Advice, if needed
- Refer those most in need directly into our service

### **How do you Benefit from Advice First Aid?**

By attending one of the courses, your frontline workers will be able to actively support your service users with problems. Advice First Aiders will also be able to refer people to us for advice if their problem is not resolved by Advice First Aid alone.

We will keep in touch with Advice First Aiders after the training, to ensure they feel supported. Our vision is to develop a community of Advice First Aiders across Nottingham City, building relationships across organisations and with us.

### **Previous Courses**

During the pilot, a large proportion of attendees were SENCO and family support workers from primary schools. A number of attendees were also from food banks. But the course is suitable for any group, organisation or charity that works with the public in Nottingham. Feedback from the pilot has been positive and comments from people who attended the course include:

“Excellent, informative and created a lovely atmosphere”

“Really good to know how to use the website”

“Covered a wide but manageable range”

“Extremely well planned and delivered”

### **Advice First Aid Courses**

The course is three hours, and no pre-course work is necessary – just a desire to help others and make a difference.

We currently have places on the following courses in Nottingham Central Library:

- Monday 21 July from 1pm to 4pm
- Friday 15 August from 10am to 1pm
- Monday 8 September from 1pm to 4pm

Bookings onto the courses can be made via the Expression of Interest Form (link below). Anyone who is unable to attend the above dates, but who would be interested in future courses, can also indicate this using the form.

<https://citizensadvicenottingham.org.uk/afa-expression-of-interest>

### **Summer Term Subject Leader Network Meetings**

The following Subject Leader Network meetings are now available to book via our booking platform, Universe. Click on the hyperlinks below for further details/to book in:

- Computing Network – [Thursday 3<sup>rd</sup> July, 4.00pm to 5.30pm](#)
- Early Years Network – [Thursday 10<sup>th</sup> July, 1.30pm to 3.30pm](#)

If you have any queries or if you experience any issues when using these booking links, please let [Emily](#) know.